

CITY OF HOSCHTON  
CITY COUNCIL  
**THURSDAY, APRIL 10 2025 AT 6:00PM**  
HOSCHTON COMMUNITY CENTER  
65 CITY SQUARE, HOSCHTON



---

WORK SESSION  
AGENDA

---

**CALL TO ORDER**

**INVOCATION/ MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

**REPORTS BY MAYOR, COUNCIL, & STAFF**

**OLD BUSINESS** *None*

**NEW BUSINESS**

1. 2024 Annual Audit Presentation
2. Resolution 2025-10: Approving the amendment of the Fiscal Year 2024
3. Resolution 2025-11: Approving the amendment of the Fiscal Year 2024 Impact Fee Budget
4. Resolution 2025-12: Use of Public Roads during Spring Festival; June 7, 2025.
5. Final Plat, Cresswind, Phase 6A: Rochester DDCM, the applicant, and KH Twin Lakes, LLC., the property owner, for 47 lots on 34.036 acres fronting on the south side of Peachtree and including the dedication of 2,343 liner feet of water line and 5,340 linear feet of sanitary sewer within easements or within street rights of Geneva Way and Tellico Court. (Planned Unit Development Conditional zoning).

**CITIZEN INPUT**

**EXECUTIVE SESSION (If needed)**

**ADJOURN**

# COUNCIL & STAFF REPORTS

MARCH 2025

CITY MANAGER REPORT

- The Monthly Mayor luncheon was hosted the month by The City of Hoschton.
- Met with difference sources for funding and planning on the new municipal complex building on Peachtree Road.
- The Publix works building is completed and at full capacity.
- The City Manager met with a neighboring city, economic developer, to discuss future planning for the city's growth.
- Wreath across America will make its debut at the Hoschton Fall Festival.
- Celebrated with the City of Commerce on their new administrative complex.
- Business Networking. A great success with over 25 Hoschton businesses representing the community center.
- DDA conducted a special-called meeting to add two new members to their board.
- Attended the county's roundtable meeting.
- Staff is working with North Georgia Regional Commission to accomplish the amendment for the comprehensive plan.
- Training is being planned for Summer 2025 for the planning and zoning commission
- DDA mandatory training for new board members will be set for Fall 2025.
- Staff are continuing to do their on-going yearly training.
- Audit for Y2024 is completed.
- The City staff are working on accomplishing different ways to market the City events, city business and city accomplishments.

Other Highlights:

Kroger is set to open August 2025

Signal Light (Peachtree Road/Highway 53) – Summer 2025

McDonalds (At Publix) is set to open Late Summer 2025

Pasta Masters (69 City Square) is set to open April 2025

Respectfully submitted,

Jennifer Harrison

City Manager

## **2025 On-Going Projects**

City Project	Est. Cost	Grant	Est. Completion	Project Fund
Mulberry Park (153 Mulberry)	\$1.5 Mil	\$500,000 LWCF	Winter 2026	General
WWTP Phase 2 .5 to .95 MGD	\$25 Mil	\$2.2 Million SLFRF Grant	Fall 2025	Sewer
Water Booster Pump	\$720,000	\$440,000 SLFRF Grant	Fall 2024 COMPLETED	Water
WWTP Phase 3 .95 to 2.0 MDG	\$8 Mil	No	Winter 2028	Sewer
Main Water Line Upgrade Phase 1B	\$948,431.00 (Under Budget)	No	COMPLETED	Water
South Water Tank	3,015,906.00 (Under Budget)	\$1 Million ARC	Spring 2025	Water
Broad Street Paving	\$314,845.00	\$45,312.19 LMIG	COMPLETED	General
Public Works Building	\$812,784.50	No	COMPLETED	General
Panther Court	\$1.2 Mil	\$600,000 CDBG	COMPLETED	Sewer
Parking Deck	TBD	TBD	TBD	General

Updated 4/1/2025

**CITY OF HOSCHTON, GA  
BUILDING AND PLANNING REPORT  
ACTIVE, ONGOING AND FUTURE TASKS**

<b>Category</b>	<b>Description of Task</b>	<b>Status</b>	<b>Notes</b>
Sign Variance	Kroger Marketplace sign variances	02/13/25 CC and 2/18/25	Approved: 3/20/25
Rezoning	Z-24-05 City of Hoschton (Kumar) PUD Conditional to PUD Conditional	2/26/25 P&Z 3/13/25 CC hearing	Approved: 3/20/25
Rezoning	Z-24-04 City of Hoschton (City Hall) R-1 to INST	2/26/25 P&Z 3/13/25 CC hearing	Approved: 3/20/25
Rezoning	Z-25-01 SEK Hoschton (C-2 to C-3)	03/26/25 P&Z	Tabled to 04/23/25 meeting
<b>LAND DISTURBANCE AND DEVELOPMENT PERMITS</b>			
Development Permit App.	McDonald's (Gateway outlot)	2 <sup>nd</sup> Submittal received: 04/03/25	In review
Development Permit App.	Tractor Equipment Company Warehouse Addition 3218 Highway 53 (113/021)	Land Disturbance Permit only issued 2/5/25	Development permit pending
Development Permit App.	Tribute sewage lift station	2 <sup>nd</sup> Submission 11/8/24; Routed EMI 11/13/24	EMI 2 <sup>nd</sup> review received 2-7-25
Development Permit App.	Tribute Planned Unit Development	Land Disturbance Permit only issued 2/5/25	GSWCC approved 9/23/2024; EMI 3 <sup>rd</sup> received 2-7-25
Development Permit App.	Aylo Health	distributed file copies for 2 <sup>nd</sup> review 12/31/24	GSWCC approved 2-5-25; See also final plat (minor)
Development Permit App.	Aberdeen POD A land disturbance and development permit and POD B land disturbance permit	Land Disturbance Permit only issued 11/27/24	Development permit pending
Development Permit App.	Aberdeen POD C land disturbance and development permit	Land Disturbance Permit only issued 2/5/25	Development permit pending
Development Permit App.	Aberdeen sewer pump station	Issued 12/31/24	
Development Permit App.	Henry Street Townhomes (24 fee simple townhouses)	2 <sup>nd</sup> Submission 3-6-24	Hold per City engineer 5/14/24
<b>DEDICATIONS</b>			
Roads	Cresswind Phase 6A, Water and Sewer		For dedication: 04/17/25
<b>SUBDIVISION PLATS</b>			
Final plat (major)	Final Plat, Cresswind Phase 6A and as-built	Review Complete	For CC approval on 04/17/25
<b>SPECIAL PROJECTS</b>			
Special Projects	5-Year update of comprehensive plan (requires steering committee)	Kick-off meeting: 04/01/25	October 2025 deadline

<b>BUILDING REPORT</b>				
	Total	Single Family Residential	Commercial	Other
Permits Issued	50	39	4	7
Certificates of Occupancy	44	44	0	0
	Total	Passed	Failed	
Inspections	512	376	136	73% Passed

## **Police Department Report 04/04/2025**

1. **Reports and Citations**- The Police Department has generated 1300 case numbers since January 1 and wrote 129 citations in the month of March.
2. **Court**- We will have court again on April 24th at City Hall.
3. **Chief**-
  - Attended a Sexual Assault Response Team coordination meeting with law enforcement leaders in the county at the courthouse.
  - Attended District 9 Chiefs training in Hartwell and covered De-escalation techniques.
  - Attended an Intel Meeting at the Sheriff's Office and learned about finger print analysis.
  - Attended Retirement receptions for Chief Esco (Braselton) and Chief Wirthman (Jefferson).
  - Attended training at Lawrenceville PD put on by GBI that covered Officer Involved Use of Force and Shootings.



## **PUBLIC WORKS DEPARTMENT**

**MONTHLY REPORT MARCH 2025**

**The Public Works Department completed the following in addition to normal day-to-day duties.**

- **Met with Marty Collier and did the final walk thru for Cresswind Phase 6A – complete**
- **Met with Chris Wilson (Aberdeen Development) for a progress meeting.**
- **Met With Brandon Pitts (Tribute Development) for a progress meeting.**
- **Met with Colby (EMI) to discuss sample sites for CNOP report.**
- **Met with Kroger on water line relocation for the decel lane.**
- **Cut in an access road to the sewer manholes behind houses in Brighton Park, this will also allow the HOA to be able to access their Stormwater pond to keep it maintained.**
- **Continuing to work with EMI on getting Booster Pump online. We did make some progress this month and were able to get water going toward the North Tank.**
- **We have been using the Vac Truck to clean multiple Stormwater structures that were clogged. Most of these this month were on the roads behind City Hall and near the Cemetery. By doing this and then staying on top of maintenance with them it will allow for better water runoff and less ponding issues.**



- **We have been working with the WJ Fire Department to pressure test the fire hydrants in the City. We have several older hydrants that we are looking to replace within the next year.**
- **Met with Ben Johnson to do Bond Release Walk thru for Twin Lakes phases 6A, 6B, and 7. – in progress**
- **Met with Blain Croft with Alma Farms to do a Bond Release walk thru – in progress**
- **New dumpster pad was installed behind City Hall, doors are being made and will be installed early April.**

**LINE #1**

**2024**

**Annual Audit**

**Presentation**

*(No additional documentation)*

## **LINE #2**

Resolution 2025-10:

Approving the amendment of  
the Fiscal Year 2024

**RESOLUTION 2025-10**  
**A RESOLUTION APPROVING THE AMENDMENT OF THE FISCAL YEAR 2024**  
**AMERICAN RESCUE PLAN BUDGET**

**WHEREAS**, the City of Hoschton was the recipient of funds distributed in accordance with the American Rescue Plan; and

**WHEREAS**, the Finance Director of the City of Hoschton recommends amending the Fiscal Year 2024 American Rescue Plan Budget to reflect revenues and expenditures as presented in “Exhibit A”.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body for the City of Hoschton does hereby approve amending the FY 2024 American Rescue Plan Budget.

**Adopted this 17<sup>th</sup> day of April, 2025.**

---

**Debbie Martin, Mayor**

This is to certify that I am City Clerk of the City of Hoschton. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

**ATTEST:**

---

**Jennifer Harrison, City Clerk**

**City of Hoschton**  
**FYE 2025 Proposed Budget**

***Fund 230 American Rescue Plan***

		<b>FYE 2023</b>	<b>FYE</b>	<b>FYE 2024</b>
		<b>Budget -</b>	<b>2024</b>	<b>Proposed</b>
		<b>Adopted</b>	<b>d Budget</b>	<b>Budget</b>
				<b>Amendment</b>
<b>Account Description</b>				
230-33.2100	American Rescue Plan - Intergovernmental Revenues	600,000	-	320,000
230-36.1000	Interest revenues	18,000	-	5,000
			-	-
	Subtotal Revenues	618,000	-	325,000
	Fund Balance - (Surplus) Use	-	-	-
	Total Revenues	618,000	-	325,000
230.4400.541411	Capital Outlay: Water Line Upgrades	600,000	-	320000
230.4400.531100	Supplies and Materials	18,000	-	5,000
		-		
	Total Expenditures	618,000	-	325,000

## **LINE #3**

Resolution 2025-11:

Approving the amendment of the

Fiscal Year

2024 Impact Fee Budget

**RESOLUTION 2025-11**  
**A RESOLUTION APPROVING THE AMENDMENT OF THE FISCAL YEAR 2024**  
**IMPACT FEE BUDGET**

**WHEREAS**, the City of Hoschton was the recipient of funds distributed in accordance with the Impact Fee program; and

**WHEREAS**, the Finance Director of the City of Hoschton recommends amending the Fiscal Year 2024 IMPACT FEE Budget to reflect revenues and expenditures as presented in “Exhibit A”; and

**NOW, THEREFORE, BE IT RESOLVED** that the governing body for the City of Hoschton does hereby approve amending the FY 2024 IMPACT FEE Budget.

**Adopted this 17<sup>th</sup> day of April, 2025.**

---

**Debbie Martin, Mayor**

This is to certify that I am City Clerk of the City of Hoschton. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

**ATTEST:**

---

**Jennifer Harrison, City Clerk**

**City of Hoschton**  
**FYE 2025 Adopted Budget**

***Fund 355 Impact Fees Fund***

<b>Account Description</b>	<b>FYE 2024 Budget - Adopted</b>	<b>FYE 2025 Adopted Budget</b>	<b>FYE 2024 BUDGET - AMMENDMENT</b>
Parks and Recreation Impact Fees	287,370	245,598	640,000
Police Impact Fees	249,587	217,393	550,000
Fire Impact Fees	-	-	-
General Government Admin Fees	16,109	13,890	105,000
Interest	2,000	20,000	2,000
Subtotal Revenues	555,066	496,881	1,297,000
Fund Balance - (Surplus) Use	(2,000)	(20,000)	(2,000)
Total Revenues	553,066	476,881	1,295,000
Parks & Recreation - Sites	287,370	245,598	640,000
Police - Sites	249,587	217,393	550,000
Fire - Sites	-	-	-
Transfers Out - General Gov't	16,109	13,890	105,000
Total Expenditures	553,066	476,881	1,295,000



## **LINE #4**

Resolution 2025-12: Use of  
Public Roads during Spring  
Festival; June 7, 2025

CITY OF HOSCHTON  
STATE OF GEORGIA

**RESOLUTION 2025-12**

**A RESOLUTION REGARDING USE OF PUBLIC ROADS DURING  
THE HOSCHTON SPRING FESTIVAL**

**WHEREAS**, the City of Hoschton is sponsoring the Hoschton Spring Festival on June 7, 2025; and

**WHEREAS**, the activities for the festival are conducted on City Square.

**NOW, THEREFORE, BE IT RESOLVED** that City Square will be closed from 10:00pm on June 6, 2025 until 6:00pm on June 7, 2025.

**SO RESOLVED** this 17<sup>th</sup> day of April, 2025.

---

Debbie Martin, Mayor

This is to certify that I am City Clerk of the City of Hoschton. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

---

Jennifer Harrison, City Clerk

# **LINE #4**

Final Plat, Cresswind

Phase 6A

(No additional Documents)