

CITY OF HOSCHTON
CITY COUNCIL
THURSDAY, FEBURARY 12, 2026, AT 6:00PM
HOSCHTON COMMUNITY CENTER
65 CITY SQUARE, HOSCHTON



WORK SESSION
AGENDA

CALL TO ORDER

PRAYER

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

REPORTS BY MAYOR, COUNCIL, AND STAFF

NEW BUSINESS

1. Presentation of Butterfly Garden, Oak Street Park
2. Recommendation of Mayor Pro-Tem
3. Recommendation for Ethics Committee
4. Resolution 2026-007 for Renewal Peach State Bank LOC
5. Jackson County – Housing and Booking Contract
6. Mulberry Park Bids – 153 Mulberry Street
7. Barrow County Water Supply Connection (Phase 1) – Change Order #2
8. West Jackson Road (North Tank) – Change Order # 3

CITIZEN INPUT

EXECUTIVE SESSION (IF NEEDED)

ADJOURN

Announcements:

February 19, 2026 @ 6:00pm

Community Conversations: Ask the City! See *what Hoschton has been up to this past year and ask questions of the Finance, Police, Public Works, and Administration departments.*

February 26, 2026 @ 6:00pm

Planning and Zoning – Cancelled for no agenda items

FEBRUARY 2026
CITY MANAGER REPORT

- City Manager met with MPO team to continue future planning for connectivity within the city.
- District 5 City Clerk's met in Arcade for our quarterly meeting.
- City Manager has taken three out of the five training sessions to receive LAP Certification from GDOT.
- We have hired two employees for Public Works.
- We are still in the process of hiring two officers for the Police Department and have conducted multiple interviews.
- Met with Auditor to start the process. We are hoping this will be completed by Spring 2026.
- Several restaurants have successfully opened, and we are working with more to come to the city.
- City staff are working on the upcoming Mayor and Council retreat that will take place, March 16-17th.
- Allen Clinic – City Manager has installed cameras and an alarm system in the house and on the property.

Respectfully submitted,

Jennifer Harrison

City Manager

2026 On-Going Projects

City Project	Est. Cost	Grant	Est. Completion	Project Fund
Mulberry Park (153 Mulberry)	\$1.5 Mil	\$500,000 LWCF	December 2026	General
WWTP Phase 2 .5 to .95 MGD	\$25 Mil	\$2.2 Million SLFRF Grant	June 2027	Sewer
WWTP Phase 3 .95 to 2.0 MDG	\$8 Mil	No	June 2030	Sewer
Main Water Line Upgrade Phase 3	\$1.2 Mil	No	Completed	Water
South Water Tank	3,015,906.00 (Under Budget)	\$1 Million ARC	July 2027	Water
Municipal Complex	TBD	None	December 2027	General
LMIG Project Pirkle / New Street Paving	\$450,000.00	\$64,995.01	Fall 2026	General
Parking Deck Barrow County Water Connection	TBD \$4 Mil	TBD None	TBD October 2026	General Water

Updated 2/1/2026



PUBLIC WORKS DEPARTMENT

MONTHLY REPORT JANUARY 2026

The Public Works Department completed the following in addition to normal day-to-day duties.

- **Attended Pre Con for Tribute (Rocklyn Homes) along with City Manager and other Staff.**
- **Put up mirrors at Deer Creek and Wildflower at the Peachtree intersections.**
- **Had meeting with EMI and other staff members to go over Water audit and submit.**
- **Phase 3 of New Water Line install is complete just finalizing punch list items.**
- **Hydrant replacements are complete and we have let the WJ Fire Department know so they can be rechecked.**
- **Worked with City Manager and Police Chief on Weather Preparedness Plan and made sure to get roads salted ahead of both snow/ice storms.**
- **Continuing to work with EMI on plan for North Tank. Should have an update in February.**
- **Replaced 2 employees.**
- **Working on GDOT training to become LAP certified. Took the Local Administered Project training for 2 days. Will continue other training classes over the next few months.**

- **Aberdeen Pod C – Final Plat – Pending**
- **Twin Lake 9A,9B & 10 – Bond Release – Pending**
- **Twin Lakes Phase 8 – Bond Release – Completed**

Police Department Report 02/03/2026

1. **Reports and Citations**- The Police Department generated 350 case numbers in January and wrote 107 citations.
2. **Court**- We will have court again on February 26th at City Hall.
3. **Activity**:
 - Interviewed 7 applicants for two officer positions.
 - Attended a Glock pistol demonstration at Braselton's range
 - Attended a county wide intel meeting in Commerce where we looked at a new drug identification device
 - Met with several HOA's in reference to speeding and moved the speed sign to several locations
 - Obtained 4 portable and 4 mobile radios from the state at a very discounted rate
 - Obtained 2 new Dodge Durango Pursuits from Hayes Chrysler for the new officers coming on
 - Met with county and city officials to discuss bad weather prep
4. **Flock**: The Flock Camera on Hwy 53 Southbound has been installed and is working properly. We are still awaiting permitting for the Northbound camera.

LINE #1

Presentation of Butterfly Garden,
Oak Street Park

(No Supporting Document)

LINE #2

Recommendation of
Mayor Pro-tem

(No Supporting Document)

LINE #3

**Recommendation of
Ethics Board**

(No Supporting Document)

LINE #3

Resolution 2026-007 for Renewal Peach
State Bank LOC

CITY OF HOSCHTON
STATE OF GEORGIA

RESOLUTION 2026 - 07

LINE OF CREDIT FROM PEACH STATE BANK

WHEREAS the City of Hoschton wishes to renew a line a credit to be used at the discretion of the Mayor and Council for purposes where time is of the essence for emergency procurement of services or equipment and/or real estate acquisition; and

WHEREAS the City understands that use of the line of credit is limited to the aforementioned purposes and must be repaid, or permanent financing secured, before the end of the current fiscal year; and

WHEREAS Peach State Bank has provided a line of credit to the City in an amount not to exceed \$1,000,000.00, secured by a certificate of deposit owned by the City and held by Peach State Bank.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Hoschton hereby approves the entry by the City into a line of credit agreement with Peach State Bank as set forth herein and hereby authorizes the Mayor and City Manager to sign such documents as necessary to effectuate a line of credit agreement between the City and Peach State Bank as set forth herein.

Adopted this 12th day of February, 2026.

Debbie Martin, Mayor

This is to certify that I am City Clerk of the City of Hoschton. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Jennifer Harrison, City Clerk

JACKSON COUNTY SHERIFF'S OFFICE MEMORANDUM OF UNDERSTANDING HOUSING AND BOOKING CONTRACT

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered this ____ day of _____, 2026, by and between Kevin McCook, Sheriff of Jackson County, Georgia in his official capacity, hereinafter referred to as "The Sheriff" and the City of Hoschton, a Georgia Municipal Corporation, hereafter referred to as the "The City".

WHEREAS, the Sheriff is the keeper of the Jackson County Jail by virtue of his office and the City operates a Municipal/City Police Department; and the parties mutually desire to define the terms and obligation they bear each other for the City's use of the Jackson County Jail for Booking, Processing and Housing person detained by said City's Police Officers for offenses prosecuted within said City's Municipal Court or person incarcerated pursuant to conviction and sentenced by said City's Municipal court.

NOW, THEREFORE, in consideration of the mutual benefits accruing to the parties hereunder, the Sheriff and the City do make and enter this contract.

1. The Sheriff will accept, process, book and house in the Jackson County Jail, those person lawfully arrested and detained, except persons who have not received medical treatment for obvious physical injury or conditions of an emergency nature, by said City's Police, for offenses prosecuted in said City's Municipal Court, or persons convicted and sentenced to imprisonment by said City's Municipal Court, however, said City expressly binds itself and agrees to make payment in the amount of \$60.00 per person, per day to Jackson County Sheriff for the processing, booking, and housing of said persons. A day shall be defined as any portion of any calendar day a person is physically present at the jail. Said City further agrees to be responsible for and/or pay any and all costs related to any all health care expenses of all aforementioned person detained or incarcerated in the Jackson County Jail. Also, said City will hold said Sheriff and Board of Commissioners of Jackson County, Georgia harmless from and indemnify against them and all charges for the benefits for all aforementioned person detained or incarcerated in the Jackson County Jail.
2. (A) This contract is solely for the benefit of the Sheriff, the City, and the governing authority of Jackson County and creates no right, benefit or expectancy on the part of any person, detained or incarcerated, or other persons, while medical care is governed by the terms of State Law.

(B) This contract shall remain in force and effective for a period of (1) year from its inception date, and may be renewed for additional terms by the parties or their successors in office. Either party may terminate this agreement earlier by giving the other not less than (30) days' notice of the termination of this agreement.



**JACKSON COUNTY
SHERIFF'S OFFICE**

555 Stan Evans Dr.
Jefferson, Georgia 30549

Main: 706.367.8718
Fax: 706.387.6040
Tip Line: 706.367.3784

*Per Captain
Knox Price
will start
in February.
1/12/26
BW*

To: Chief Brad Hill
City of Hoschton Police Department

From: Sheriff Kevin B. McCook
Jackson County Sheriff's Office

Date: January 6, 2026

Subject: Memorandum of Understanding for Inmate Housing Cost

Dear Chief Hill,

Please find enclosed the MOU for the year 2026. This MOU reflects the price increase that was previously communicated last year but deferred until the renewal of the 2026 MOU.

Once you sign the MOU, you may return it by mail or email to Captain Rodericus R. Knox, Jail Commander, at rknox@jacksoncountysheriff.us. When all signatures are complete, a copy will be provided to you.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin B. McCook".

Kevin B. McCook, Sheriff

LINE #5

Jackson County – Housing and Booking
Contract

LINE #6

Mulberry Park Bids

153 Mulberry Street

February 5, 2026

Honorable Debbie Martin, Mayor
City of Hoschton
City Hall, 61 City Square
Hoschton, Georgia 30548

Re: Report on Bids Received, City of Hoschton Mulberry Park Development

Dear Mayor Martin:

Following completion of plans and permitting for the subject project, the City duly advertised for construction bids for the required four weeks. The project was posted locally, on EMI's website, and was advertised in the Georgia Procurement Registry. Direct invitations to bids were sent out to licensed utility Contractors.

Twelve Companies requested project plans for bidding, and three firms actually placed bids for the construction of the project.

Bids were duly opened at City Hall on December 11, 2025, at 2:00 PM. The City received three valid bids that were submitted by qualified contracting firms, as indicated in the enclosed bid tabulation. All three bids were within five percent, with the low bid being \$2,673,927.00

The project was estimated and submitted for Grant consideration in November 2023. The grant awarded was \$500,000 and the local share budgeted was \$1 million.

The attached bid tabulation provides a breakdown of pay items, and insurance, bonds and overhead are all distributed over the various pay items.

In reviewing the bid tabulation and seeking things to omit for cost savings, it is difficult to do so, since many items are specifically in the original grant documents.

Reductions could include installing optional mulch in the walking trails in lieu of slate chips; deleting porous paving in the area where the house was and reducing the cost of restoration of the ceramics building. These reductions would be \$85,000 for the alternative wood mulch in the trails; \$110,000 for the removal of the porous paving, and \$40,000 for the ceramics building restoration. The resultant contract award to the low bidder, Lagniappe Development would be \$2,433,927, with the funding required being:

DNR Grant-	\$500,000
Local-	<u>\$1,933,927</u>
Total	\$2,433,927

Honorable Debbie Martin, Mayor
February 5, 2026
Page 2 of 2

We have verified the references of Lagniappe Development and they are very satisfactory.

Accordingly, based on our detailed review of the bids and contractor qualifications, we see no reason not to award the contract to Lagniappe Development Company, Inc., in the modified amount of \$2,443,927.00.

If this award recommendation is acceptable to the City, enclosed are a Notice of Award. If satisfactory, please sign and return this document for inclusion in the Contract Documents. Upon receipt, the Contractor will be notified, and preparation of the Contract Documents will proceed, followed by scheduling a preconstruction conference and issuing a Notice to Proceed with construction.

Please feel free to contact us at any time should you have questions. We truly appreciate our association with the City of Hoschton.

Sincerely,

ENGINEERING MANAGEMENT, INC.



Jerry E. Hood, CEO

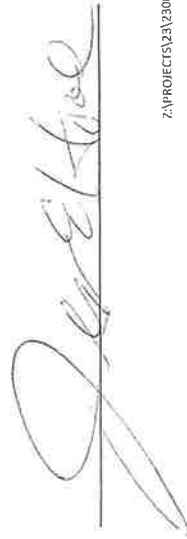
cc: Ms. Jennifer Kidd-Harrison, City Manager
Ms. Tiffany Wheeler, Finance Director

Mulberry Park
for the
City of Hoschton, Georgia

Mulberry Park for the City of Hoschton, Georgia				Lagniappe Development Co., Inc. 1190 W. Shadburn Ave Buford, GA 30083 404-391-5760		Diversified Construction of Georgia, Inc. 2104 Vista Dale Ct. Tucker, GA 30084 678-705-4373		Milestone Construction 345 W. Hancock Ave. Suite 100 Athens, GA 30601 770-324-8703	
ITEM NO.	DESCRIPTION	Est. No. of Units	UNIT PRICE	TOTAL FOR ITEM	UNIT PRICE	TOTAL FOR ITEM	UNIT PRICE	TOTAL FOR ITEM	
01025-3.01	Staking	LS 1	\$29,925.00	\$29,925.00	\$14,094.00	\$14,094.00	\$41,072.00	\$41,072.00	
01025-3.02	Demolition and Clearing as Described on Plans	LS 1	\$40,371.00	\$40,371.00	\$53,218.00	\$53,218.00	\$108,447.00	\$108,447.00	
01025-3.03	Grading and Erosion Control for Approximately 3.1 Acres and all	LS 1	\$221,299.00	\$221,299.00	\$385,605.00	\$385,605.00	\$251,532.00	\$251,532.00	
01025-3.04	Stormwater Piping and Structures as Shown on Plans	LS 1	\$71,514.00	\$71,514.00	\$65,474.00	\$65,474.00	\$76,858.00	\$76,858.00	
01025-3.05	Light Duty Pavement	LS 1	\$98,140.00	\$98,140.00	\$50,850.00	\$50,850.00	\$67,546.00	\$67,546.00	
01025-3.06	Slate Access Drives	LS 1	\$119,016.00	\$119,016.00	\$98,294.00	\$98,294.00	\$166,991.00	\$166,991.00	
01025-3.07	Porous Pavers	LS 1	\$18,543.00	\$18,543.00	\$42,866.00	\$42,866.00	\$47,071.00	\$47,071.00	
01025-3.07	Sidewalks	LS 1	\$165,057.00	\$165,057.00	\$113,635.00	\$113,635.00	\$142,321.00	\$142,321.00	
01025-3.08	Slate Paths	LS 1	\$1,770.00	\$1,770.00	\$1,353.00	\$1,353.00	\$22,731.00	\$22,731.00	
01025-3.09	Wheel Stops	LS 1	\$936.00	\$936.00	\$5,638.00	\$5,638.00	\$23,421.00	\$23,421.00	
01025-3.10	Signage	LS 1	\$9,520.00	\$9,520.00	\$43,646.00	\$43,646.00	\$35,486.00	\$35,486.00	
01025-3.11	Sidewalks	LS 1	\$94,750.00	\$94,750.00	\$45,393.00	\$45,393.00	\$497,777.00	\$497,777.00	
01025-3.11	Park Furniture	LS 1	\$579,678.00	\$579,678.00	\$90,891.00	\$90,891.00	\$109,184.00	\$109,184.00	
01025-3.12	Pavilion	LS 1	\$2,342.00	\$2,342.00	\$1,545.00	\$1,545.00	\$0.00	\$0.00	
01025-3.13	Parking Spaces	LS 1	\$29,536.00	\$29,536.00	\$9,866.00	\$9,866.00	\$84,721.00	\$84,721.00	
01025-3.14	Concrete Stairs	LS 1	\$28,377.00	\$28,377.00	\$57,339.00	\$57,339.00	\$32,421.00	\$32,421.00	
01025-3.15	Design Build Retaining Wall	LS 1	\$1,669.00	\$1,669.00	\$677.00	\$677.00	\$24,667.00	\$24,667.00	
01025-3.16	Pedestrian Crossing	LS 1	\$176,699.00	\$176,699.00	\$67,560.00	\$67,560.00	\$116,501.00	\$116,501.00	
01025-3.17	Amphitheater Seating	LS 1	\$289,201.00	\$289,201.00	\$233,783.00	\$233,783.00	\$265,685.00	\$265,685.00	
01025-3.18	Restroom Building	LS 1	\$86,853.00	\$86,853.00	\$64,414.00	\$64,414.00	\$30,984.00	\$30,984.00	
01025-3.19	Ceramics Building Restoration	LS 1	\$395,437.00	\$395,437.00	\$434,257.00	\$434,257.00	\$406,621.00	\$406,621.00	
01025-3.20	Electrical for Site and Buildings	LS 1	\$213,294.00	\$213,294.00	\$859,324.00	\$859,324.00	\$284,180.00	\$284,180.00	
01025-3.21	Site Work, Pump Station, Line Work, and Electrical	LS 1	\$213,294.00	\$213,294.00	\$859,324.00	\$859,324.00	\$284,180.00	\$284,180.00	
TOTAL BASE BID:				\$2,673,927.00		\$2,739,722.00		\$2,836,217.00	

*INCORRECT TOTALS ARE IN BOLD AND ITALICS AND CORRECTED
I hereby certify this to be a true and accurate tabulation
of bids received by the City of Hoschton, Georgia
on December 11, 2025

Jerry Hood, CEO
Engineering Management, Inc.



LINE ~~3~~

Barrow County Water Supply
Connection (Phase 1) – Change Order #2

February 5, 2026

Ms. Jennifer Kidd-Harrison, City Manager/Clerk
City of Hoschton
City Hall, 61 City Square
Hoschton, Georgia 30548

Re: City of Hoschton, Barrow County Water Supply Connection, Phase I,
Implementation Recommendation

Dear Jennifer:

Following the City's authorization to complete surveying, design and related services on subject project, EMI has completed the design of Phase I of the project and is nearing completion with bid documents.

Since the City has recently bid and awarded a water system extension in North Hoschton to Civil Construction and Utilities, we believe it to be worthwhile obtaining a change order price from that firm. Interestingly, Civil Construction was the low bidder on the Barrow County connection side on Covered Bridge Road and was awarded that contract.

In February 2025, EMI Prepared cost estimates for the Phase I and Phase II of the Barrow County Water Connection project. Attached is a copy of that cost estimate. By comparison, EMI's estimate for phase I was \$426,000, and Civil Construction's cost proposal is also attached and totals \$307,140.00. The telemetry will have to be contracted separately but should be no more than \$20,000. The construction cost savings is close to \$100,000.

By issuing a change order to an existing contract, the city will also save some \$10,000 on engineering costs and at least 3 months in time.

Therefore, EMI recommends approval of the proposed change order.

Sincerely,

Engineering Management, Inc.


Jerry E. Hood
jhood@eminc.biz

Enclosures

CITY OF HOSCHTON, GEORGIA
BARROW COUNTY WATER SUPPLY CONNECTION UPGRADE-- PHASE 1 & 2
PROBABLE COST ESTIMATE
UPDATE FEBRUARY 2025

PHASE 1 - INITIAL CONNECTION FOR 0.3 MGD

ITEM DESCRIPTION	UNIT	Est. No. of Units	UNIT PRICE	TOTAL FOR ITEM
New Control Vault, Mag Meter, SCADA, PRVs and Electrical	LS	1	\$175,000.00	\$175,000.00
16" Waterline and Appurtenances	LF	520	\$200.00	\$104,000.00
HDPE Directional Drill River Crossing	LF	180	\$650.00	\$117,000.00
Connections to Existing Lines	EA	2	\$10,000.00	\$20,000.00
Erosion Control	LS	1	\$10,000.00	\$10,000.00
Subtotal Construction				\$426,000.00
Contingency @ 10%				\$42,600.00
Survey, Design, Easements				\$45,200.00
Permitting				\$8,500.00
Bid Phase Management				\$5,000.00
Engineering During Construction/ Inspection				\$15,000.00
Subtotal Support				\$73,700.00
Grand Total -Phase 1 Construction/Engineering/Permitting/Bidding				\$542,300.00

PHASE 2 - 2.0 MGD BOOSTER STATION AND TRANSMISSION LINE

ITEM DESCRIPTION	UNIT	Est. No. of Units	UNIT PRICE	TOTAL FOR ITEM
1500 - 2000 GPM Booster Pump Station	LS	1	\$850,000.00	\$850,000.00
16" Waterline & appurtenances	LF	7,100	\$200.00	\$1,420,000.00
Pavement Cut and Repair	LF	2,000	\$150.00	\$300,000.00
Connections to Existing Mains	EA	3	\$10,000.00	\$30,000.00
EROSION Control	LS	1	\$10,000.00	\$10,000.00
Subtotal Construction				\$2,610,000.00
Contingency				\$261,000.00
Survey & Design				\$196,000.00
Permitting				\$12,600.00
Bid Phase Management				\$6,000.00
Engineering During Construction/ Inspection				\$54,000.00
Subtotal Support				\$268,600.00
Grand Total Phase II -Construction/Engineering/Permitting/Bidding				\$3,139,600.00



CIVIL CONSTRUCTION
& UTILITIES, LLC.

Civil Construction & Utilities LLC
Mulberry River Crossing

1/28/2026

ITEM #	ITEM	UNIT	ESTIMATED QTY	UNIT COST	COST
1	WET CUT IN (STA 6+35)	EA	1	\$5,000.00	\$5,000.00
2	12" DIP RESTRAINED JOINT CL350	LF	300	\$166.00	\$49,800.00
3	12" DR9 DIP9 W/ 20" CASING - VIA DIRECTIONAL BORE INCL. ALL ADAPTERS AND STIFFENERS	LF	300	\$413.76	\$124,126.00
4	6x12 CONTROL VALVE VAULT WITH 12" BYPASS COMPLETE	LS	1	\$66,676.00	\$66,676.00
5	GRAVEL DRIVE RESTORATION	LS	1	\$300.00	\$300.00
6	12" GATE VALVE COMPLETE	EA	6	\$6,300.00	\$26,600.00
7	EROSION CONTROL COMPLETE	LS	1	\$3,600.00	\$3,600.00
8	OPEN CUT 24" CASING	LF	40	\$426.00	\$17,040.00
9	PAVEMENT CUT REPAIR PER BARROW CO. (6"GAB, 8" Conc, 2" 9.5mm)	LF	22	\$300.00	\$6,600.00
10	TRAFFIC CONTROL COMPLETE	LS	1	\$7,600.00	\$7,600.00
11	MOBILIZATION & DEMOBILIZATION	EA	1	\$4,000.00	\$4,000.00
	TOTAL COST				\$307,140.00

** DIRECTIONAL BORE PRICE IS DIRT ONLY - SITE CONDITIONS AND EVIDENCE OF PREVIOUS BORING SHOW DIRT BORE IS MOST LIKELY
ROCK ADDER PRICE IS - \$590.00 per lf
Quoted 8" CLAVAL Model 136-CB - If another is required we can quote it upon request.

CONTRACT CHANGE ORDER

Contract No. 18-054	Order No. 2	Date 02/05/2026
Project Title: Water Distribution System Improvements Phase II		State: Georgia
Owner: City of Hoschton, Georgia		County: Jackson

TO: Civil Construction & Utilities LLC
(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes (Supplemental Plans & Specs. Attached)	Decrease In Contract Price	Increase In Contract Price
Barrow Co. Connection Phase 1 – Control Valve Vault, Mulberry River Directional Bore, Connection to Ex. Hoschton Waterline and Proposed Barrow Co. Line. Telemetry and power service by others. See attached cost breakdown.		\$307,140.00
TOTAL		\$307,140.00

Previous Contract Amount: \$1,159,087.00

Amount of Change Order: \$307,140.00

Current Contract Amount: \$1,466,227.00

REQUESTED: _____ (Owner) _____ (Date)

RECOMMENDED:  (Owner's Architect/Engineer) 02/05/2026 (Date)

ACCEPTED: _____ Contractor) _____ (Date)

This document will be used as a record of any changes to the original construction contract.

LINE 8

West Jackson Road (North Tank) –
Change Order # 3

CONTRACT CHANGE ORDER

Contract No. 18-054	Order No. 3	Date 02/05/2026
Project Title: Water Distribution System Improvements Phase II		State: Georgia
Owner: City of Hoschton, Georgia		County: Jackson

TO: Civil Construction & Utilities LLC
(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes (Supplemental Plans & Specs. Attached)	Decrease In Contract Price	Increase In Contract Price
Materials and Installation of 220 LF 18" HDPE Storm Piping, Fill Dirt, One each Drop Inlet, Storm Pipe Flared End Section, Replacement Sod, and Asphalt Driveway Cut and Repair, Complete including all labor, materials, and equipment necessary.		\$35,545.00
TOTAL		\$35,545.00

Justification: Currently, storm water ponds in an existing dead-end ditch at 198 West Jackson. With nowhere to discharge, the water overflows across the roadway, causing scour issues and leaving debris in the roadway during storms and at instances when the North Water Storage Tank is being emptied for maintenance purposes. The proposed piping along the frontage of the property will redirect storm water to an existing culvert pipe that runs under West Jackson Road to a downstream drainage channel, preventing future issues.

Previous Contract Amount: \$1,466,227.00

Amount of Change Order: \$35,545.00

Current Contract Amount: \$1,501,772.00

REQUESTED: _____
(Owner)

(Date)

RECOMMENDED: 
(Owner's Architect/Engineer)

02/05/2026
(Date)

ACCEPTED: _____
Contractor)

(Date)

This document will be used as a record of any changes to the original construction contract.

CITY OF HOSCHTON
CITY COUNCIL
THURSDAY, FEBURARY12, 2026, AT 6:00PM
HOSCHTON COMMUNITY CENTER
65 CITY SQUARE, HOSCHTON



REGULAR AGENDA
AGENDA

CALL TO ORDER

AGENDA APPROVAL

MINUTE APPROVAL:

January 8, 2025: Work Session Minutes

January 15, 2025: Regular Minutes

NEW BUSINESS

1. Recommendation of Mayor Pro-Tem
2. Recommendation for Ethics Committee
3. Resolution 2026-007 for Renewal Peach State Bank LOC
4. Jackson County – Housing and Booking Contract
5. Mulberry Park Bids – 153 Mulberry Street
6. Barrow County Water Supply Connection (Phase 1) – Change Order #2
7. West Jackson Road (North Tank) – Change Order # 3

ADJOURN

Announcements:

February 19, 2026 @ 6:00pm

Community Conversations: Ask the City! See what *Hoschton* has been up to this past year and ask questions of the Finance, Police, Public Works, and Administration departments.

February 26, 2026 @ 6:00pm

Planning and Zoning – Cancelled for no agenda items

CITY OF HOSCHTON
CITY COUNCIL
THURSDAY, JANUARY 8, 2026, AT 6:00PM
HOSCHTON COMMUNITY CENTER
65 CITY SQUARE, HOSCHTON



WORK SESSION
MINUTES

CALL TO ORDER at 6pm by City Manager, Jennifer Harrison

PRAYER By Councilmember Ace Acevedo

PLEDGE OF ALLEGIANCE By Councilmember Ace Acevedo

ADMINISTERING OATHS FOR NEWLY ELECTIVE OFFICIALS for Councilmember Mariya Bentz and Councilmember Acevedo

AGENDA APPROVAL with no changes by Jackson, seconded by T. Brown and all in favor

REPORTS BY MAYOR, COUNCIL, AND STAFF

NEW BUSINESS

1. Resolution 2026-05 Proposed Water and Sewer User Rate Increase & Irrigation Meter Fee
City Manager stated that this .68% increase was taken into consideration to help off set the cost for on-going maintenance cost. The last increase was set three years ago.
2. Resolution 2026-06 – Meter Repair Fee
The increase in cost increase is to cover the cost of the increase, should a meter need replacement due to damage from a homeowner only.
3. Resolution 2026-01 – Events Road Closure (Spring Festival – May 30th)
No further discussion
4. Resolution 2026-02 – Events Road Closure (Fall Festival – October 2-4)
No further discussion
5. Personnel Policy Amendment
 - a. Resolution 2026-04 Holiday Schedule (Section 11.14)
City Manager requested that additional holidays be added for staff, reflected in federal holidays.
 - b. Resolution 2026-03 Paid Time Off (Section 11.1)
City Manager requested that is staff needs to cash out PTO hours more than normal, that the City Manager, at their discretion, be able to approve.

6. Meeting Schedules for 2026: City Council, Planning & Zoning Commission, Downtown Development Authority, Historic Preservation Committee
Staff Recommendation for the new 2026 schedule for all boards and court.

CITIZEN INPUT

Mr. Joe Sullivan at 163 Rabun Court expressed that his concern is the tabling process if all the meetings were on the same day.

EXECUTIVE SESSION (IF NEEDED) *No Executive was needed by Council*

ADJOURN *at 6:36pm by Acevedo, Bentz and all in favor.*

Members Present:

Scott Courtier, Councilmember
David Brown, Councilmember
Christina Brown, Councilmember
JJ Jackson, Councilmember
Mariya Bentz, Councilmember
Ace Acevedo, Councilmember

Also Present:

Jennifer Harrison, City Manager / City Clerk
Tiffany Wheeler, Finance Director
Ben Munro, Media

Absent:

Mayor Debbie Martin
Abb Hayes, City Planner

CITY OF HOSCHTON
CITY COUNCIL
THURSDAY, JANUARY 15, 2026, AT 6:00PM
HOSCHTON COMMUNITY CENTER
65 CITY SQUARE, HOSCHTON



REGULAR SESSION
MINUTES

CALL TO ORDER at 6:03am by Mayor Martin

PRAYER By Councilmember Bentz

PLEDGE OF ALLEGIANCE By Mayor Martin

ADMINISTERING OATH FOR MAYOR DEBBIE MARTIN by Mayor Martin

AGENDA APPROVAL Motion by Martin, with no changes, seconded by Acevedo and all in favor.

RECOGNIZING MRS. DIANNE BLANKENSHIP FOR 50 YEARS OF SERVICE TO THE HOSCHTON WOMEN'S CIVIC CLUB PRESENTED BY MAYOR DEBBIE MARTIN

HISTORIC PRESERVED ITEMS REPRESENTING HOSCHTON PRESENTED TO MAYOR DEBBIE MARTIN AND GIVING TO THE CITY BY MR. BILL LOTT

MINUTE APPROVAL

December 11, 2025: Public Hearing Minutes

December 11, 2025: Work Session Minutes

December 18, 2025: Regular Session Minutes

Motion to approve as is by Martin, seconded by Courtier and all in favor

NEW BUSINESS

1. Resolution 2026-05 Proposed Water and Sewer User Rate Increase & Irrigation Meter Fee
Motion to approve with no changes as is by Jackson, seconded by T. Brown and all in favor
2. Resolution 2026-06 – Meter Repair Fee
Motion to approve with no changes by Courter, seconded by Acevedo and all in favor
3. Resolution 2026-01 – Events Road Closure (Spring Festival – May 30th)
Motion to approve with no changes by Martin, Seconded by Bentz and all approved
4. Resolution 2026-02 – Events Road Closure (Fall Festival – October 2-4)

Motion to approve with no changes by Martin, Seconded by Acevedo and all approved

5. Personnel Policy Amendment
 - a. Resolution 2026-04 Holiday Schedule (Section 11.14)
Motion to approve with no changes by Martin, Seconded by Bentz and all approved with no changes.
 - b. Resolution 2026-03 Paid Time Off (Section 11.1) *Motion to approve by Martin, seconded by Acevedo and all in favor with no changes.*
6. Meeting Schedules for 2026: City Council, Planning & Zoning Commission, Downtown Development Authority, Historic Preservation Committee. *Motion to approve by Martin, seconded by Acevedo and all in favor except T. Brown.*
7. Line Credit Renewal – January 2026 - January 2027, *Motion to approve renewal by Martin, seconded by Courtier and all in favor*
8. Mayor Pro-Tem Recommendation, *motion to table until next regular session by Martin, seconded by Courtier and all in favor.*
9. Ethical Board Recommendation, *motion to table until next regular session by Martin, seconded by Bentz and all in favor.*

ADJOURN

Motion to adjourn at 6:33pm by Martin, seconded by Bentz and all in favor.

Members Present:

Debbie Martin, Mayor
Scott Courtier, Councilmember
David Brown, Councilmember
Christina Brown, Councilmember
JJ Jackson, Councilmember
Mariya Bentz, Councilmember
Ace Acevedo, Councilmember

Also Present:

Jennifer Harrison, City Manager / City Clerk
Tiffany Wheeler, Finance Director
Ben Munro, Media