

CITY OF HOSCHTON  
CITY COUNCIL  
TUESDAY, APRIL 30, 2024 AT 6:00PM  
HOSCHTON COMMUNITY CENTER  
65 CITY SQUARE, HOSCHTON



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REGULAR MEETING  
MINUTES

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CALL TO ORDER *at 6:00pm by Mayor Martin*

PLEDGE OF ALLEGIANCE *led by Mayor Martin*

INVOCATION *by Jennifer Harrison*

AGENDA APPROVAL *Motion to approve with no changes by C. Brown, seconded by Jackson, and all in favor.*

MINUTES APPROVAL

1. February 8, 2024 Special Called Meeting Minutes
2. February 8, 2024 Work Session Minutes
3. February 20, 2024 Regular Meeting Minutes
4. March 14, 2024 Public Hearing Minutes
5. March 14, 2024 Work Session Minutes
6. March 19, 2024 Regular Meeting Minutes
7. March 26-28, 2024 Council Retreat Minutes

*Motion to approve all minutes will no changes by D. Brown, seconded by Jackson, and all in favor.*

OLD BUSINESS

1. **Ordinance O-2024-02:** An Ordinance Amending the Code of Ordinances of the City of Hoschton, Georgia, Chapter 3, "Administration," Article VIII, "Boards and Commissions" To Adopt a New Section 3-801, "Planning and Zoning Commission;" To Repeal Conflicting Ordinances; To Provide For Severability; To Provide an Effective Date; and for Other Purposes (Second Reading)

*Motion to approve by C. Brown, seconded by Jackson, and all in favor.*  
[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

2. **Ordinance O-2024-03:** An Ordinance To Amend the Hoschton Subdivision and Land Development Ordinance, Article III, "General Provisions," Section 303, "City Council Authority" To Retitle Said Section and Assign Roles to The Hoschton Planning Commission; To Amend Article IV, "Preliminary Plat," Section 405, "Preliminary Plat Process Administration," To Repeal the Existing Process Flow Chart and To Adopt a New Process Flow Chart; To Adopt a New Section 408, "Planning Commission Review and Recommendation," To Amend Section 1204, "Variances" To Establish a Role For The Planning Commission; To Amend Section 1207, "Amendment" to

Establish a Role for the Planning Commission;” To Repeal Conflicting Ordinances; To Provide for Severability; To Provide an Effective Date; and For Other Purposes (Second Reading)

*Motion to approve by Jackson, seconded by D. Brown, and all in favor.*  
[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

3. **Ordinance TA 2024-01:** An Ordinance To Amend the Hoschton Zoning Ordinance, Article I, “General,” Section 1.04, “Purposes,” Paragraph 5 to Assign Roles to the Hoschton Planning and Zoning Commission; To Amend Article VIII, “Zoning Amendments and Applications,” Section 8.01, “Procedures for Calling and Conducting Public Hearings,” Section 8.02, “Text Amendments,” Section 8.03, “Amendment to the Official Zoning Map,” Section 8.04, “Conditional Uses,” and Section 8.05, “Variances” To Assign Roles For The Planning Commission; To Repeal Conflicting Ordinances; To Provide for Severability; To Provide an Effective Date; and for Other Purposes (Second Reading)

*Motion to approve by D. Brown, seconded by Jackson, and the motion carries with a 4-1 vote.*  
[DM-YES; CB-YES; DB-YES; SC-NO; JJ-YES]

## NEW BUSINESS

1. Planning and Zoning Commission Members and Terms

*May 22, 2024—May 21, 2025 Term:*

1. *Scott Butler*
2. *Brenda Stokes*

*May 22, 2024—May 21, 2026 Term:*

1. *Ace Acevedo*
2. *Geoffrey Horney*

*May 22, 2024—May 21, 2027 Term:*

1. *Chuck Jonaitis*
2. *Christine Moody*
3. *Tom Vivelò*

*Motion to approve by C. Brown, seconded by D. Brown, and all in favor.*  
[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

2. Planning and Zoning Commission 2024 Meeting Schedule

*Meetings will be held at 6:00pm on the 4<sup>th</sup> Wednesday of each month, except for the November 20<sup>th</sup> and December 18<sup>th</sup> meetings which were adjusted because of the holidays.*

*Motion to approve by Jackson, seconded by C. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

3. Recommendation to Initiate a Zoning Ordinance Text Amendment Regarding the Planned Unit Development (PUD) District of the zoning ordinance (Sec. 408)

*Motion to approve by C. Brown, seconded by D. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

4. Recommendation to Initiate a Zoning Ordinance Text Amendment Regarding the MU (Mixed Use) District of the zoning ordinance (Sec. 414)

*Motion to approve by Jackson, seconded by C. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

5. Recommendation to Initiate a Zoning Ordinance Text Amendment to Establish a Time Limit Regarding Development Pursuant to a Conditional Zoning Approval

*Motion to approve by Jackson, seconded by D. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

6. Resolution 2024-014: Awarding CMAR Contract for WWTF Expansion to 0.95MGD to Reeves Young, LLC

*The contracted amount is \$125,000 for the CMAR phase of the project.*

*Motion to approve by D. Brown, seconded by C. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

7. Statewide Mutual Aid Agreement

*Motion to approve by Jackson, seconded by C. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

8. Audio/Visual Quotes for Community Center sound system

*Staff recommendation: Bradley Electronics- at a cost of \$2415.00, which includes digital audio mixer, PC allowing streaming of presentations made in person, and mounting of equipment in the back room of the Community Center.*

*Motion to approve by C. Brown, seconded by Jackson, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

9. Resolution 2024-013: Amending the Personnel Policy Re: Cell Phone Stipend

*Motion to approve by Jackson, seconded by C. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

10. Resolution 2024-012: Amending the Personnel Policy Re: Use of City-Owned Vehicles

*Motion to approve by Martin, seconded by D. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

11. Police Department Mobile Computer Quote

*Costs related to the i3 Verticals software subscription were removed from this voting item. The included hardware costs for 5 police vehicles are \$2300.00 for printers, \$300.00 for GPS devices, \$295.00 for printer paper, and \$1200.00 for mounting equipment. Total cost: \$4095.00.*

12. Police Department Software Agreement with i3 Verticals

*The city attorney is still working with i3 Verticals to refine the language in the software agreement. Resolution 2024-17 allows the attorney to pursue an edited subscription agreement with substantially the same language as the version presented to Council. The resolution also states that the associated costs of the software will remain: a one-time fee of \$2400.00 for installation/training and a monthly subscription cost of \$490.00.*

*Motion to approve items #11 and #12 by D. Brown, seconded by Jackson, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

13. Resolution 2024-015: Transfer of City-Owned Property to Ultra Superior Homes, LLC

*Motion to approve by Jackson, seconded by C. Brown, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

14. Proclamation: Professional Municipal Clerks Week May 5-11, 2024

*Motion to approve by D. Brown, seconded by Jackson, and all in favor.*

[DM-YES; CB-YES; DB-YES; SC-YES; JJ-YES]

*Mayor Martin thanked Brian from Uline for attending the meeting. She and Jennifer Harrison enjoyed a recent visit to the Uline campus. Uline recently purchased the property on West Jefferson Street formerly known as the Pirkle property.*

EXECUTIVE SESSION (if needed) *none needed*

ADJOURN *Motion to adjourn at 6:29pm by Jackson, seconded by C. Brown, and all in favor.*

**ANNOUNCEMENTS:**

Saturday, May 4<sup>th</sup> 10:00am-5:00pm : Spring Festival, Downtown Hoshton

Present:

Debbie Martin, Mayor  
Christina Brown, Councilmember  
David Brown ,Councilmember  
Jonathan Jackson, Councilmember

Present by Phone:

Scott Courter, Councilmember  
*Councilmember Courter was outside the City limits and State of Georgia during the meeting and participated by phone.*

Absent:

James Lawson, Councilmember  
Fredria Sterling, Councilmember

Also Present:

Jennifer Harrison, City Manager  
Jen Williams, Asst. City Clerk  
Media

Approved:

\_\_\_\_\_ Date

\_\_\_\_\_ Jennifer Williams, Assistant City Clerk